



## ADMINISTRATIVE ARRANGEMENTS

for

### **AALCO Conference on Preventing and Countering Terrorism: Asian-African Perspectives**

**Tehran – Islamic Republic of Iran**

3<sup>rd</sup> – 4<sup>th</sup> July 2024

NOTE: For latest updates please refer to <http://www.aalco.int>

#### **1. TIME AND VENUE**

##### **Institute for Political and International Studies Hall**

Shahid Aghaei St. Shahid Bahonar Ave. (Niavaran), Tehran, Iran  
zip code: 19395/1793

Tel: + 98 21 22802671-5  
+ 98 21 22297003

Website: <https://ipis.ir/en>

#### **2. TRANSPORTATION**

All the delegates are responsible for their air-travel bookings. Airport-hotel-venue transport is provided by the host.

#### **3. ACCOMMODATION**

The participants are requested to take care of their own hotel accommodation. Participants are encouraged to stay at the Parsian Azadi International Hotel"

Website: <https://azadihotel.com/page/en>

The delegates could make their booking directly with the hotel

#### **4. MEETING ARRANGEMENTS**



Registration desks will be opened at the venue on Wednesday, 3<sup>rd</sup> July 2024 from **09:00**  
– **09:30 hrs (Iran time)**

#### **b) Working Language**

The working language will be English.

#### **5. PASSPORT AND VISA REQUIREMENTS**

- To gain entry into the Islamic Republic of Iran, foreign nationals need to have in their possession passports with at least 6 months of validity and appropriate visas.
- Delegates from all countries are requested to obtain necessary advice from the Embassy of the Islamic Republic of Iran at their respective countries for all information and applications relating to their travel visa to Iran.
- More information could be found at <https://evisa.mfa.ir/en/>

#### **6. ORGANISING COMMITTEE**

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